**Al-Farabi Kazakh National University**

**Law Faculty**

**Civil law and civil procedure law, labor law department**

**Educational program on specialty**

**«5В030100 - «Jurisprudence»**

**Syllabus**

**(SW 3211) Scientific Writing**

**Autumn term, 2020-2021 academic year**

**Academic information about the course**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Code of discipline** | **Name of discipline** | **Type** | **Of.hours** | | | **Credits** | **ECTS** |
| **Lec** | **Sem** | **Lab** |
| **5B030100** | **Scientific Writing** | BC | 0 | 2 | 0 | 2 | 3 |
| **Lecturer** | Yeslamgaliyev ZH. | | | **Of.hours**  Tuesday  14.00-14.50 (317Group);  16.00-16.50 (317 Group); | | | By schedule |
| **e-mail** | Zhaqsylyq.qazaq@gmail.com | | |
| **phone** | +77014556098 | | | **Room** | | |  |
| **assistants** |  | | |  | | |  |
| **Academic presentation of the course** | **The course purpose:**to form ability of students towork with creation and development of research skills, ability to work with scientific literature, to draw on the basis of its studying conclusions and generalizations.  As a result of the studying, students are considered to be able to:  **Cognitive:**  1) use acquired skills necessary to write a thesis;  2) apply an understanding of the overall structure of research paper;  3) describe new knowledge in the preparing other professional materials for presentation or publication.  **Functional:**  4) analyze of distinguish different types of research their audiences and how research material might be effectively presented  5) determine research methods for preparing scientific and technical papers, and presentations;  6) synthesize, interpret and evaluate the learning outcomes of Scientific Writing, modules, midterm exam content.  **Social:**  7) analyze dynamics of scientific problems decision of the course (scientific reviews of specific issues researches);  8) make an analysis of learning outcomes of the course, generalize them through scientific essays, presentations, reviews, etc.);  9) constructive educational and social interaction and cooperation in the group. | | | | | | |
| **Prerequisits** | Civil law of the Republic of Kazakhstan (general and special parts), Civil procedure law of the Republic of Kazakhstan (general and special parts), IT. | | | | | | |
| **Informational resources** | Literature:1.How to Write and Publish a Scientific Paper. 6th Edition. -2017 -Authors: Robert A. Day and Barbara Gastel. ISBN: 0-313-33040-9.2.Alley, M. 2017. The Craft of Scientific Presentations: Critical steps to succeed and critical errors to avoid. Springer, NY. 241 pages. ISBN:0-387-95555-0.Internet resources:1APA style of writing - <https://www.apastyle.org/>.2 Normative legal acts of the Republic of Kazakhstan – available on [www.zakon.kz](http://www.zakon.kz)3Educational materials, theses of lectures, as well as educational material necessary for homework, projects, ISW, available on your page on the site univer.kaznu.kz. | | | | | | |
| **Academic policy of the course in the context of university values** | **Rules of academic behavior:**  Compulsory attendance in the classroom, the impermissibility of late attendance. Without advance notice of absence and undue tardiness to the lecturer is estimated at 0 points.  Submission of assignments (independent work of students, midterm control, laboratory tasks, projects and etc.) prior to the deadlines. The violation of submission deadlines leads to the deduction of penalty points.  **Academic values:**  Academic honesty and integrity: independence of all tasks; Inadmissibility of plagiarism, forgery, use of cribs, cheating at all stages of knowledge control, deception of the teacher and disrespectful attitude towards him.  Students with disabilities can receive counseling at the following address:  [zanzaman@mail.ru](mailto:zanzaman@mail.ru) | | | | | | |
| **Evaluationandattestation policy** | Criteria-based evaluation: assessment of learning outcomes in correlation with descriptors (verification of competence formation during midterm control and examinations).  Summative evaluation: evaluation of the presence and activity of the work in the classroom; assessment of the assignment, independent work of students, (project / case study / program). | | | | | | |

**COURSE STRUCTURE AND CONTENT**

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| --- | --- | --- | --- |
| **Week** | **Themes** | **Number of hours** | **Max.score** |
| **1** | **Practical class 1. Introduction**  Research – What is it? How do researchers communicate? Types of scientific communication. Examining examples of different types of scientific communication.  **HW.**  Essay Who is a good writer? (at least 250 words) | **1** | **12** |
| **2** | **Practical class 2. Scientific Literature. Searching thescientific literature.**  Using the University library. Using online search engines. What is a refereed journal? Plagiarism and how to avoid it.  **HW.**  Essay What are the consequences of plagiarism and How can we fight with them? | **1** | **12** |
|  | **Students’ individual work 1.**   1. Finding three Kazakhstani scientists according to the diploma project (give brief analysis of their research area) 2. International databases as Scopus, Web of science and others(Navigation). |  | **20** |
| **3,4** | **Practical classes 3,4. Beginning to Write.**  Forming a plan. Choosing a journal. Uniform requirements. Instruction to authors. Standardized reporting guidelines. Authorship. Contributions. | **2** | **24** |
|  | **Students’ individual work 2.**   1. Finding one journal in Scopus database with high index related to Civil law and analyzing requirements for authors, article publication, structure of article, references. 2. Comparing above results with University journal in Law (Вестник КазНУ, Серия Юридическая)   Form - presentation |  | **20** |
| **5** | **Practical class 5**.  **Creating a literature review**.  Sources to use: literature or normative legal acts.  **HW.**  Create a reference list using state standards (ГОСО) including – 2 books, 1 scientific journal, 1 newspaper, 1 internet source, 1 normative legal act.  (Sources should be related to diploma projects of students) | **1** | **12** |
|  | **MD1** |  | **100** |
| **6** | **Practical class 6. Writing your paper (scientific article).**  Abstract. Types of abstract.  **HW.**  Present an abstract of your scientific article.  !!! Before starting the 2nd MD, every student should choose one topic from their diploma project and by the end of the course they will write an article. The article will be written according to the requirements of KazNU journal. | **1** | **8** |
| **7** | **Practical class 7. Writing your paper (scientific article).**  Introduction.  **HW.**  Present an introduction of your article (in three languages with Keywords list) | **1** | **8** |
|  | **Students’ individual work 3.**  Exchange Abstracts and Introductions, give a written review indicating pros and cons of an author. |  | **20** |
| **8** | **Practical class 8. Writing your paper (scientific article).**  Methods, methodology. Results.  **HW.**   1. Presentation. Scientific methods used in Law. 2. Present methods used in your article and results. | **1** | **8** |
|  | **Students’ individual work 4.**  Analyze social methods and compare them with each other. Organize live or electronic questionnaire related to your scientific article (for example, Survey Monkey and others) and present to the class in an interactive way. |  | **20** |
| **9** | **Practical class 9. Writing your paper (scientific article).**  Discussion and Summary guidelines.  HW.  Present discussion, conclusion of your article. | **1** | **8** |
| **10** | **Practical class 10.**  **Review and editorial processes. Publishing.** | **1** | **8** |
|  | **Midterm exam.**  Writing review comments on the article of your group mate. |  | **20** |
|  | **MD2** |  | **100** |
| **11** | **Practical class 11.**  **Other types of documents.**  **HW.**  Compare narrative and systematic reviews. | **1** | **12** |
| **12** | **Practical class 2.**  **Writing style.**  Plain English. Topic sentences. Eliminating fog.  **HW.**  Choose one sci-fi film or TV show, and analyze the style that is used. Creativity will be awarded. | **1** | **12** |
|  | **Students’ individual work 5.**  Features of scientific writing. The differences between endnotes and footnotes. |  | **20** |
| **13** | **Practical class 13.**  **Grammar matters.**  **HW.**  Grammar quiz. | **1** | **12** |
|  | **Students’ individual work 6.**  **Publishing one article about KazNU.** |  | **20** |
| **14** | **Practical class 14.**  **Word choice. Punctuation.**  **HW.**  **Quiz.** | **1** | **12** |
| **15** | **Practical class 15.**  **Conclusion of the course.** | **1** | **12** |
|  | **MD 3** |  | **100** |
|  | **Final exam** |  | **100** |

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Chairman of the methodical bureauUrisbaeva A. A.